Northern Piatt Fire Protection District

Trustees Meeting

October 17, 2018

The meeting was called to order at 7:00 PM.

Roll call was taken. Trustees present: Duffy Deffenbaugh, John Hannah and Bob Henderson. Trustees absent: Scott Roth, Larry Borhart. Also present: Chief Jones, Cindy Giertz.

Minutes from the September meeting were reviewed. Bob made a motion to approve the minutes. John seconded the motion. A roll call vote to approve the minutes was unanimous.

The bills payable and treasurer’s report were reviewed. Bob made a motion to approve the bills payable and treasurer’s report for September. John seconded the motion. A roll call vote to approve the bills payable and treasurer’s report was unanimous.

Old Business

1. In response to a question about the pay raise proposals, the Chief reported that EMTs on a call complete EMS reports and the Chief completes the majority of the fire reports.
2. Discussion was held on the EMT course policies/mileage reimbursement. The trustees have asked the Chief do reach out to other volunteer departments to see if they have policies related to this. Cindy was asked to reach out to members of the Illinois Fire Service Administrative Professionals email list to ask if any departments have such policies.
3. Duffy asked the Chief to purchase two new doorknobs for the restrooms as part of the bathroom renovation.

New Business

1. Greg Steffen of Compass Insurance Partners reviewed our insurance coverage. There were minimal changes to coverage and costs. Worker’s compensation coverage limits must be increased in order maintain the appropriate level of coverage for the umbrella policy. In response to questions, Greg noted that the district’s insurance policy is primary for district employees using their personal vehicle for district business. He will provide insurance cards for all employees. Bob made a motion to approve the insurance proposal and pay the premium. John seconded the motion. A roll call vote to approve the motion was unanimous.
2. Discussion was held on the levy to be collected in 2019. Duffy made a motion to raise the General Corporate levy by $6,000 to $171,745 and the Emergency Rescue levy by $3,000 to $23,500. John seconded the motion. A roll call vote to approve the levy amount was unanimous.
3. Discussion was held about the call report. The Chief reported that new software is being used and he will show Cindy how to prepare the report for trustee meetings.

Chief’s Old Business

1. The Chief reported that the base radio needs to be replaced at a cost of $735, noting that a new microphone may also be needed. Duffy made a motion to purchase the base radio. John seconded a motion. A roll call vote to approve the motion was unanimous.
2. The Chief reported that he has reviewed a first draft of the FEMA grant proposal.

Chief’s New Business

1. The Chief reported that he will be submitting paperwork to the state to request a surplus generator to run the fire department building.
2. The Chief was recently contacted by the Cornbelt Fire Department chief with concerns from Champaign County residents who are in the Northern Piatt Fire Protection District about fire response. It was noted that these residents should voice their concerns to the NPFPD Trustees. The Chief will inform the Cornbelt chief about this.

The meeting was adjourned at 8:35 PM.