

Northern Piatt Fire Protection District  
Trustees Meeting  
November 19, 2019

The meeting was called to order at 7:00 PM.

Roll call was taken. Trustees present: Duffy Deffenbaugh, John Hannah, Larry Borhart, Bob Henderson and Dale Lipsey. Also present: Chief Jones, Cindy Giertz.

Minutes from the October meeting were reviewed. Bob made a motion to approve the minutes. John seconded the motion. A roll call vote to approve the minutes was unanimous.

The bills payable and treasurer's report were reviewed. Bob made a motion to approve the bills payable and treasurer's report for October. Larry seconded the motion. A roll call vote to approve the bills payable and treasurer's report was unanimous.

#### Old Business

- 1) Discussion was held about repurposing of the old generator. It was noted that the village of Mansfield is not interested in the generator because of the costs to run a propane line. The Chief has been asked to develop specs for a sealed bid for surplus equipment for the generator, transfer switch, etc. There will not be a minimum bid required.
- 2) John and Bob reported on their discussion with the firefighters. The main concern is membership numbers and what will happen if membership does not increase. The firefighters would like a new flyer prepared and sent out with a statement from the trustees about needing members in order to keep the department running.
- 3) Duffy discussed the cost of the Christmas dinner with the district attorney and there are no issues with the district paying for the dinner. Cindy will contact First Mid on the morning of the dinner to ask that the district's debit card limit be raised for that one day.
- 4) Scott Harper has installed ADA-compliant toilets in the bathrooms. Scott provided a quote for further upgrades to the bathrooms. The Chief noted that EMA has asked if the NPPFD building can be used as an emergency shelter so a wheelchair-accessible shower would be needed. It was noted that the new vanities or pedestal sinks should also be installed. Duffy will contact Scott to confirm the work to be completed. John made a motion to approve the cost of the bathroom renovation. Dale seconded the motion. A roll call vote to approve the motion was unanimous.
- 5) Discussion was held about the quote from Scott Davis of All Your Needs Consulting, Inc. for computer services. The Chief will contact Scott to ask that he attend either the January or February 2020 meeting to provide further information.
- 6) Bob made a motion to approve the levy in the amount of \$175,995.00 for the General Fund and \$27,750.00 for the EMS Fund. Dale seconded the motion. A roll call vote to approve the levy was unanimous.

#### New Business

- 1) Larry made a motion to approve the AFR. John seconded the motion. A roll call vote to approve the AFR was unanimous.

#### Chief's Old Business

- 1) The Chief provided a quote of \$325 for a hub for the new generator, with a recurring subscription fee of \$99. The hub provides updates on issues with the generator, with no limit on the number of people who can be notified. John made a motion to purchase the hub and annual subscription fee. Dale seconded the motion. A roll call vote to approve the motion was unanimous.
- 2) The Chief reported that the application for the FEMA grant was rejected. The Chief noted that the monitors and AEDs must be removed from service by 2021 and plans to get costs for leasing this equipment. The application period for next year's grants opens in December. The representative who drafted the last proposal is able to prepare a new proposal for \$50. Bob made a motion to proceed with the FEMA grant proposal and pay the grant writer \$50. Larry seconded the motion. A roll call vote to approve the motion was unanimous.
- 3) The quote for new turnout gear is approximately \$2,000 per set without boots. The gear is custom-sized to each firefighter. The Chief suggested purchasing turnout gear now and boots in 2020. John made a motion to purchase the turnout gear. Larry seconded the motion. A roll call vote to approve the motion was unanimous.
- 4) The cost for a carbon monoxide monitor is \$186. The cost for a 4-gas monitor (carbon monoxide, LEL, oxygen and hydrogen sulfide) is approximately \$619. Dale made a motion to purchase one carbon monoxide monitor for \$186. Bob seconded the motion. A roll call vote to approve the motion was unanimous. Further discussion about a 4-gas monitor will be held after the Chief is able to confirm the cost.
- 5) The Chief does not have a final cost for a new airbag system.

#### Chief's New Business

- 1) The Chief noted that 7 pagers need to be replaced at a cost of \$500 each. He recommends purchasing one now so that it can be tested to confirm that it works with our system. Dale made a motion to purchase one pager. Larry seconded the motion. A roll call vote to approve the motion was unanimous.
- 2) The Chief noted that the iPad purchased in 2012 can no longer be updated with the latest operating system. He recommended purchasing a new iPad at an approximate cost of \$360. John made a motion to purchase a new iPad. Bob seconded the motion. A roll call vote to approve the motion was unanimous.
- 3) Invitations for the Christmas dinner to be held on December 16 were placed in mailboxes.
- 4) Truck 8666 has been repaired under warranty so at no cost to the district.
- 5) The Chief has not yet met with Randy to discuss a new pressure washer.

The meeting was adjourned at 8:35 PM.