

Northern Piatt Fire Protection District
Trustees Meeting
August 19, 2020

The meeting was called to order at 7:00 PM.

Roll call was taken. Trustees present: Donald Deffenbaugh, John Hannah, Larry Borhart, and Dale Lipsey. Trustees absent: Bob Henderson. Also present: Chief Jones, Cindy Giertz.

Minutes from the July meeting were reviewed. John made a motion to approve the minutes. Larry seconded the motion. A roll call vote to approve the minutes was unanimous.

The bills payable and treasurer's report for August were reviewed. Larry made a motion to approve the bills payable and treasurer's report for August. Dale seconded the motion. A roll call vote to approve the bills payable and treasurer's report for August was unanimous.

Old Business

- 1) Discussion was held on the district's computer services. Dave Kramer has agreed to transfer the npfpd.com domain name to the district. The contact for the domain name will be Duffy. It was noted that there is an annual fee for the domain name. Duffy has asked the Chief and Dave to meet to discuss the status of transfer of management of the computer services and to ensure a smooth transition, noting that Scott may have to contact Dave for discussion of current services. Once the new equipment is installed and all appropriate file transfers have been completed, Duffy will contact Dave to let him know that he is able to turn off the services he was providing.
- 2) Travis Howser picked up the generator. The Chief has the payment in the safe and will give it to Cindy for deposit into the district's bank account.
- 3) Duffy noted that the Chief should plan on having the Assistant Chief or another officer attend trustee meetings if the Chief is not available.
- 4) It was noted that minutes of trustee meetings and firefighter business meetings are on the "members only" section of the district's website. The trustees noted that the "Member Spotlight" is good public relations for the department and asked that all firefighters provide information to Bryan Edwards for inclusion on the website.

New Business

- 1) Discussion was held on the proposed maintenance agreement for the generator. The Chief has been asked to contact Sherman's to find out the timing for the once-a-year inspection. Further discussion will be held at the next meeting.

Chief's Old Business

- 1) The radios purchased from the small equipment grant have arrived. The extrication equipment should arrive next week. Once all equipment has arrived, the Chief will submit the invoices to request reimbursement.
- 2) The Chief noted that letters for FEMA grants are currently being sent to departments.
- 3) Turnout gear has been ordered. Some gear has arrived and some has been returned for replacement (e.g., names were to be attached via Velcro to the back of coats but were instead permanently attached; in addition, some names were spelled incorrectly).
- 4) A new mutual aid agreement was submitted by Piatt County. The trustees signed the agreement.

Chief's New Business

- 1) The Chief noted that the insurance representative will attend the November 18 meeting.
- 2) The Chief noted that the Hyper Reach system is being used for emergency notifications. Notifications are sent to those who have enrolled. Information about the system was on the district Facebook page. The Chief hopes to gain access to the system so that emergency information about our district can be added.
- 3) The Chief distributed the July call report. Richard Pruitt is a new member of the department and is currently undergoing training. Brendan Flannell will be going to college and will be leaving the department. The Chief reported that there are several members who do not come to any meetings, training or calls. After 10pm, typically only two members attend calls,

Cindy provided an updated on issues with receiving tax distributions from the Champaign County Treasurer.

The meeting was adjourned at 7:50 PM.