

**Subject:** **Bomb Presence and Bomb Threats**

**Purpose:** To establish uniform guidelines for handling bomb threats and found devices and to provide maximum protection for the Fire Department personnel involved in these guidelines.

**Scope:** Applies to all NPPFD personnel

---

If a bomb **threat** is received, the dispatcher shall tone the pagers and have all personnel report to the fire station and to call the dispatch center by telephone.

Apparatus and personnel shall remain in quarters and remain in service for other calls until such time as a device is located.

The Fire Department's Incident Commander may dispatch a minimum number of personnel to the scene to consult with the proper law enforcement agency and/or the person in charge of that premises.

Arriving personnel shall contact the proper law enforcement officer in charge of the scene and/or the person in charge of the premises to ascertain the situation, as it exists.

After the situation has been evaluated, the Fire Department's Incident Commander shall determine the role and assignments of this Department.

The proper law enforcement agency shall be "in charge" and is responsible for the organization and operation of the search and location of any kind of device, and it is their responsibility to handle the device and render it safe or harmless.

Members of this Department **shall not** conduct a search of a premise, unless it is part of the Fire Department property, in which case their expertise and knowledge of the property and/or equipment would be invaluable.

The Fire Department's Incident Commander shall determine the location and utilization of the Fire Department apparatus.

Any unit responding to a Found Device Incident shall respond on a non-emergency basis in order to draw as little attention to the area as possible.

Units responding shall not transmit on the radio frequencies until they are leaving the scene and at least ½ mile from the scene.

Fire Department communication to or from the incident shall be via public telephone service.

The Fire Department's Incident Commander shall take the appropriate action to protect himself and personnel in his charge.

The Fire Department shall investigate any incendiary device(s) and the resultant use of the incendiary device in the usual manner and the appropriate agencies normally assigned for such tasks.

**The following agencies may be requested for assistance in disposing of found devices.**

Piatt County Sheriff

(217) 762-2212

By the Order of: \_\_\_\_\_  
Fire Chief

Date: \_\_\_\_\_