

MEETING MINUTES

Northern Piatt Fire Protection District Board of Trustees

October 15, 2025

Call to Order

The meeting called to order at 19:00 PM.

Roll Call

Roll call taken. Trustees present: Donald Deffenbaugh, John Hannah, Thad Gilman, and Russell Woliung. Also present: Chief Jones, Joyce Dowell.

Routine Matters

Approval of September Minutes – Minutes of the September 2025 meeting were reviewed. John made a motion to approve the minutes. Thad seconded the motion. A roll call vote to approve the minutes was unanimous.

Approval of Bills Payable and Treasurer's Report for October 2025 – The bills payable and treasurer's report for October reviewed. Thad made a motion to approve the bills payable and treasurer's report, Rusty seconded the motion. A roll call vote to approve the bills payable and treasurer's report was unanimous.

Public Comment

Old Business

1. Concrete Replacement – no discussion
2. Trustee Vacancy – Rusty made a motion to appoint Jesse Funderburk to the vacant trustee position. Thad seconded the motion. A roll call vote to approve the motion was unanimous. Jesse took the oath of office as a Trustee. Joyce will prepare and submit the appropriate paperwork in support of Jesse's appointment (Matt's former position).
3. Surplus / selling of old trucks – Today we received a Resolution Draft, Bill of Sale and Hold Harmless Agreements from the Attorney. After Trustees review, two minor changes were found. 1) Change the signature line from "Fire Chief" to "Trustee" on each Bill of Sale for the trucks. 2) Change the Resolution No. to the correct number on the Secretary's Certificate. Joyce will email changes to the Attorney's office and provide updated copies of the paperwork to Duffy & John for their signatures. Thad made a motion to approve the Sale of Surplus Equipment resolution, pending the aforementioned corrections. Rusty seconded the motion; a roll call vote to approve the motion was unanimous.

New Business

1. Insurance Presentation – David Fulton from Compass Insurance provided the Insurance Proposal for the period from November 22, 2025 – November 22, 2026. He reviewed each section of the proposal and provided updated information. There is now a \$1000 deductible throughout the whole policy. It was mentioned two vehicles listed on the policy are being sold in the near future, David said after the sale is final to let him know and they will be removed from the policy. Discussion of public use of the fire station. David stated the fire district's policy does not cover events not held by the fire department. An individual that has an event at the station should provide a "special event" COI to the department for proof of coverage. For regular use of the building (VOM), they just need to provide proof of insurance on an annual basis. In conclusion, David will increase the 2012 Brush Truck to \$250,000 and the 2017 Tanker to \$700,000; the district will let David know when the sale of two older trucks is final. David will send COI info to Chief so he can add it to the building rental policy. David asked we make sure

insurance forms are up-to-date for all. David will be sending a new updated invoice and proposal, which will be approved at the November meeting.

2. Discussion was held on the levy to be collected in 2026. Levy may be increased by \$12,713 without having a Truth in Taxation hearing. Decision was made to increase General Corporate levy by the total amount of \$12,713. Joyce will send this information to the attorney. A vote to approve the levy will be held at the November meeting.

Chief's Old Business

1. Water Softener Drain – will have to be completed in house.
2. Replacement truck purchase - no discussion
3. ID Card Printer – no discussion
4. Thermal Imaging Camera – plan to add TIC to small equipment grant currently working on.
5. Ambulance coverage – Duffy contacted the courthouse to find out how many we have in our district to get an estimate of what we will be paying Kirby Ambulance Service. Chief mentioned Kirby plans to come to the next Firefighter meeting.

Chief's New Business

1. September was the busiest call month the fire district has had – 36 calls.
2. Currently working on Small Equipment Grant for gear and plans to add the TIC.
3. Christmas Dinner – December 15th

Adjournment

The meeting adjourned at 20:40.

Next Meeting – November 19, 2025